



FORMER OFFICIALS ASSOCIATION
of the International Training Centre of the ILO
ASSOCIAZIONE DEGLI EX-FUNZIONARI
del Centro Internazionale di Formazione dell'OIL

STATUTE

TABLE OF CONTENTS

Chapter I :	Aims and Functions
Chapter II :	Headquarters
Chapter III :	Membership
Chapter IV :	Governing Organs
Chapter V :	Finance
Chapter VI :	Amendments
Chapter VII :	Inter-Organizational Relationships
Chapter VIII :	Dissolution
Chapter IX :	Liability

First edition: 5 October 1990, amended by Referendum requested by General Assembly at its first session on 26 September 1991
Second edition: 28 August 1992
Third edition: 8 April 1994
Fourth edition: 25 October 2006
Fifth edition: 17 December 2008
Sixth edition: 17 December 2014

Chapter I – AIMS AND FUNCTIONS

1. An association, to be known as the Association of Former Officials of the International Training Centre of the ILO in Turin (FOA-TURIN), is hereby established.
2. Its aims and functions are as follows:
 - (a) to promote and support the purposes and activities of the Organizations and bodies of the United Nations system, and particularly those of the ILO Turin International Training Centre and of the International Labour Office (Geneva);
 - (b) to endeavour to improve the pension and other benefits of former ILO Turin Centre staff members and to study, propose, and take all measures to protect their interests;
 - (c) to foster friendly relations amongst its members and to keep them informed on matters of interest to them;
 - (d) to represent its members vis-à-vis the Staff Union of the Turin Centre, the ILO Staff Pension Committee, the Federation of Associations of Former International Civil Servants (FAFICS) and other international bodies, either directly or through other Former Officials Associations of the United Nations System (ILO, FAO, etc.);
 - (e) to maintain close contact with other Former Officials Associations and to seek their collaboration in matters of concern to its members;
 - (f) to promote, through members residing in other countries, contacts with sister Associations (both national and local), in order to foster professional, cultural and social aims.

Chapter II – HEADQUARTERS

1. The Association has its seat at the offices of the International Training Centre of the ILO, in Turin. It is a non-profit organization operating within the framework of the Centre.

Chapter III – MEMBERSHIP

1. Membership in the Association is open to:
 - (a) former staff members of the ILO Turin Centre who have retired;
 - (b) former staff members of the ILO Turin Centre who have had a minimum of two years' service with the organization;
 - (c) former staff members of other United Nations Organizations who live in Italy, are retired, or have had at least five years' service with a United Nations Organization;
 - (d) the surviving partner of a member;
 - (e) staff members of the ILO Turin Centre still in active service, as Associate Members without right of vote.

Application

2. Application for membership shall be submitted to the Steering Committee for approval.

Fees

3. Life membership in the Association is subject to the payment of a one-time membership fees. The General Assembly shall establish the amounts of membership fees.
4. The partners of deceased members become automatically life members at no cost.

Withdrawal

5. Notice of withdrawal from the Association must be submitted in writing to the Steering Committee. Withdrawal shall take effect from the end of the current calendar year.

Honorary membership

6. The General Assembly may grant honorary membership and confer the title of Honorary President or Honorary Member on former officials or other persons who have made substantial contributions to the Association or to United Nations Organizations. Such persons do not have right of vote.

Chapter IV – GOVERNING ORGANS

1. The governing organs of the Association shall consist of:
 - (a) the General Assembly;
 - (b) the Steering Committee.

General Assembly

2. The General Assembly shall consist of the members of the Association. It shall meet at least once every two years and be convened by the Steering Committee not less than one month before the date on which the Assembly is to meet. The Committee shall send each member copies of the proposed Agenda.
3. The Agenda of the General Assembly shall include *inter alia*:
 - (a) the election of the Chairperson of the Assembly;
 - (b) adoption of the draft report of the previous session of the Assembly;
 - (c) adoption of the Report of the Steering Committee
 - (d) adoption of the Financial Report for the preceding financial year;
 - (e) election of the members of the Steering Committee;
 - (f) election of the auditors.
4. Except in regard to amendments of the Statute of Association, which require a two-thirds majority (see Chapter VI), decisions of the General Assembly shall be by a simple majority vote of members participating in the voting. Voting by correspondence or proxy is permitted. No member taking part in the Assembly may hold more than five proxy votes. All elections shall be by secret ballot, unless otherwise decided by the Assembly. For the voting to be valid, the number of voters must be no less than one-third of the members who have right of vote.

5. The Assembly may decide to hold a special session. Special sessions may also be convened at the request of one or more members of the Association, through the Steering Committee.

Steering Committee

6. The Steering Committee shall consist of five members elected by the General Assembly for a period of two years. Every second year an election shall be organized among voting members of the Association to elect new members of the Committee to seats which have become vacant. Any member whose term of office has expired shall be re-eligible.
7. The Steering Committee may co-opt members of the Association as follows:
 - (a) *ad interim* members: to serve with full rights in the seat vacated by an elected member until the next election. In so co-opting, the Committee shall take into consideration those members nominated to stand but not elected to the Committee at the last election;
 - (b) *ad hoc* members: to serve with the Committee to carry out specific functions without right of vote, for a specified period of time not to exceed the next election.
8. Three members of the Committee (including *ad interim* members) shall constitute a quorum for its meetings.
9. The Committee shall be responsible for implementing the programme approved by the General Assembly and for carrying out the day-to-day affairs of the Association. The Committee shall elect from amongst its members a Chairperson and such officers as are necessary for the conduct of the Committee's business.
10. The Committee shall maintain proper books of account and submit annual accounts to the General Assembly. It shall also maintain up-to-date copies of the Statute of the Association and supply them to members and associate members upon request. The Committee shall keep minutes of its meetings and reports of Assembly sessions.

Chapter V - FINANCE

1. The Association shall be financed by:
 - (a) membership fees;
 - (b) donations, legacies, grants, and funds raised from other activities.
2. Honorary Presidents and Honorary Members (see Chapter III.6) do not pay membership fees.

Chapter VI - AMENDMENTS

1. The present Statute may be amended by the General Assembly (see Chapter IV.4) or by referendum either on the proposal of the Steering Committee or at the request of at least one-third of the members who have right of vote. Amendments shall be communicated to members, and to the Director of the Centre and the Staff Union as well as to sister associations.

Chapter VII – INTER-ORGANIZATIONAL RELATIONSHIPS

1. The FOA is a member of the Federation of Associations of Former International Civil Servants (FAFICS) as from 23 June 1993.
2. The Steering Committee shall consider the Association's adhesion to other similar institutions.

Chapter VIII - DISSOLUTION

1. The dissolution of the Association may be decided only by referendum amongst members, for which three months' notice shall be given. Such a decision will require at least a two-thirds majority of the members who have right of vote. Before dissolution takes place, the General Assembly shall be called to decide upon the disposal of the Association's assets.

Chapter IX - LIABILITY

1. The Association shall be responsible for all obligations contracted in its name. No individual member shall be liable for them.
